

24 MAY 1979

MEMORANDUM FOR: Chief, Administrative Staff,
Office of Security

ATTENTION: Chief, Logistics Branch

FROM: [REDACTED] Chief, Physical Security Division,
Office of Security

STATINTL

SUBJECT: Industrial Security Branch Move

1. It is requested that arrangements be made to move furniture, remove a door, remove telephones and add telephone bells within the Office of Security's Industrial Security Branch [REDACTED] according to the plans and descriptions attached to this memorandum.

STATINTL

2. In order to accommodate the arrival of additional personnel within the Physical Security Division, the move will have to be completed by 8 June 1979. Please address any questions to the undersigned on extension [REDACTED]

STATINTL

STATINTL

Atts

Distribution:

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1 - C/PSD
① - ISB Subject
① - ISB Chrono

25X1A

MOVE FROM

MOVE TO

ITEM



1 four-drawer safe

1 coat rack

2 desks

2 two-drawer safes

1 typewriter

1 typewriter table

3 chairs

1 small credenza

1 desk

1 large credenza

1 small credenza

1 two-drawer safe

1 coat rack

4 chairs

1 wastebasket

1 blackboard

1 "L" desk

1 executive secretarial chair

1 secretarial chair

1 two-drawer safe

2 electric typewriters

1 desk lamp

2 wastebaskets

1 chair roller (plastic)

1 chair roller (fiberboard)

2 file organizers

Property Turn In

25X1A



1 large credenza
2 desks
2 chairs

25X1A



1 four-drawer safe

Structural Changes

25X1A



Remove closet door on south wall

Telephones to be removed

STATINTL

STATINTL

25X1A

[REDACTED]
[REDACTED] (from same side of room as [REDACTED])

25X1A

Telephone bells to be added

25X1A

[REDACTED]
2 black phones, so they will ring on incoming calls

25X1A

Requisition for Material

Unitized wood desk for secretary to C/Industrial Security
Branch, [REDACTED]
(Right pedestal desk with left pedestal L-Unit)

Small size cart with dual baskets

25X1A

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ROUTING AND RECORD SLIP

SUBJECT: (Option A) Approved For Release 2002/01/08 : CIA-RDP94B01041R000300070009-1

ISB Move

Form No. 160 Use Previous Editions

FROM:

EXTENSION

NO.

C/ISB

DATE

24 May 79

STATINTL

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DC/PhySD

24 MAY 1979

24 MAY 1979

2.

3.

4.

C/AS/OS

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

FORM 3-62

610

USE PREVIOUS EDITIONS

SECRET

CONFIDENTIAL

INTERNAL

UNCLASSIFIED

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SPEED LETTER		REPLY REQUESTED		DATE	23 May 1979
		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	LETTER NO.	10099
TO : Chief, Composing Branch, P&PD		FROM: C/ISB/OS			
ATTN:		202 [REDACTED]			
STATINTL	<p>It is requested that the magnetic tape for job number 267-25-79 be transmitted to the Industrial Security Branch, 202 [REDACTED] where it will be permanently retained.</p> <p>If you have any questions, please call the undersigned, [REDACTED]</p>				
STATINTL	[REDACTED]				
REPLY		[REDACTED]			
<p>Approved For Release 2002/01/08 : CIA-RDP94B01041R000300070009-1</p> <p style="text-align: right;">SIGNATURE</p> <p style="text-align: center;">RETURN TO ORIGINATOR</p>					

STATINTL

STATINTL